

## **Baler Room Attendant**

**Phoenix Color is a fully-integrated printer / manufacturer of multi-color books, book components, labels and cartons serving the global marketplace. We operate a modern, air-conditioned facility containing the latest innovations in technology and equipment known for its clean and safe operation.**

### **Position Summary:**

Work independently and with other plant personnel to operate baler, recycle waste and perform preventative, predictive and routine maintenance tasks; troubleshoot/repair equipment while following all safety and quality control standards. Communicate with vendor via email for scheduling waste pickup and trailer drops.

### **Position Responsibilities:**

- Troubleshoot, repair and maintain Baler, Baghouse and Shredder
- Operate Baler, Shredder and Fork truck
- Weigh and document all bales and skids waste/recyclables
- Load trailers and stack Paper Bales and Gaylord's
- Schedule pickup and drop off of Trailers via email with vendors
- Schedule and perform biweekly PM of baghouse to include filter replacement when needed, vacuuming.
- Pick up office recyclables weekly
- Maintain a neat and orderly
- Follow company and safety policies, procedures, and regulations as well as compliance with attendance and overtime requirements
- Adhere to and promote all safety policies and procedures including but not limited to, following all guidelines for machine guarding, the proper handling of hazardous waste, following lock out-tag out procedures and complying with the use of personal protective equipment, such as, hearing protection, gloves and steel toe shoes
- All other duties as assigned

### **Physical Requirements:**

- Ability to climb ladders and work at high elevations

- Must be able to lift and/or carry up to 60 pounds
- Ability to stand and walk for 8 to 12-hour shift
- May be exposed to hot/humid and/or dusty work environment
- Ability to bend and reach for extended periods of time

**Position Skills:**

- Ability to read and understand written instructions
- High levels of attention to detail
- Ability to work as a team and independently
- Use of common hand tools (drills, Sawzaw, wrenches and screwdrivers)

**Experience/Education:**

High School graduate or GED

Fork Truck training

Computer skills to include Microsoft Word, Excel

We offer competitive salaries and a generous and comprehensive fringe benefit package including employee and dependent medical coverage, prescription card, dental, and life insurance, short and long term disability, 401-k, paid annual leave and holiday pay.

Must have the ability to pass a criminal background check and drug screening. Phoenix Color is an equal opportunity employer.